

**BILTON CHURCH OF ENGLAND VOLUNTARY CONTROLLED
JUNIOR SCHOOL**

**MINUTES OF THE FULL GOVERNORS' MEETING
HELD ON 11 June 2013**

Present

Mr. D Simmonds	Foundation Governor
Mrs. S Diesch	Foundation Governor
Mr. P Kirkaldy	Parent Governor
Mr. A Watkins	Parent Governor (Arrived at 6.40pm)
Mrs. K Browning	LA Governor
Mrs. D Turner	LA Governor (left at 7.30 pm)
Mr. J Hyland	Parent Governor
Mr. A Edwards	Head Teacher
Mrs. A Norton	Deputy Head Teacher
Mrs. E Davies	Staff Governor
Mrs. G Bakewell	Staff Governor

Also Attended

Mrs. S Hodgson	Teaching Staff
Mr. J Davoile	Teaching Staff
Mrs. A Thompson	Teaching Staff
Mr. B Clulee	Clerk to the Governing Body

1 OPENING PRAYER – Mr. Simmonds.

2 WELCOME AND APOLOGIES

Mr. Simmonds welcomed everyone to the meeting,
Apologies were received from Mrs. Harper
Apologies were received from Mrs K Nessling after the meeting had closed

3 MINUTES OF THE MEETINGS –

The Minutes were signed by the Chair as true and correct record of the meeting of 19th March 2013.

4 MATTERS ARISING –

A discussion about any alterations to the constitution would take place at the first meeting of the Governing Body in the next academic year.

**5 HOME SCHOOL LIASION - Suzanne Hodgson
LITERACY UPDATE - Julian Davoile
MATHS UPDATE – Alison Thompson**

Home School Liaison

Suzanne Hodgson reported and handed the Governors a document illustrating a breakdown of Home School Support time was spent.

The biggest benefit of the introduction of Home School Liaison Officer was the amount of Head Teacher`s and Deputy Head Teacher`s time that was freed up

There were many matters which Mrs Hodgson was able to deal with also freeing the time of the teaching staff.

The feed- back from the parents was very positive in that there was someone that the children knew that they could talk to. Parents were coming to discuss matters with her and the children were also introducing other children.

Teachers are signposting children to Mrs. Hodgson

It was important that Mrs. Hodgson was readily accessible and there was a notice board at low level where children could leave messages if she was not immediately available.

The Chair confirmed that the Governors were very impressed with the progress and thanked Mrs.Hodgson for her contribution.

Literacy Update-Writing

Mr. Davoile reported progress was very positive.

The following standards had been achieved during the Spring term

Year 3 Outstanding

Year 4 Outstanding

Year 5 Outstanding

Year 6 Outstanding

There had been an average one point improvement over the previous period and the improvement was because everyone had reacted to the Learning Improvement Plan.

Literacy Update-Reading

The following standards had been achieved during the Spring term

Year 3 Good

Year 4 Good

Year 5 Inadequate progress

Year 6 Good

New comprehension cards were being used and reading sessions increased.

It was expected that the writing standards would be maintained and reading standards improved during the next Academic Year.

The following initiatives had been instigated ;-

- 1)A reading tent had been set up and guided reading sessions were taking place.
- 2)Local authors had been invited and were attending to discuss their work.

Maths Update

The following standards had been achieved during the Winter/Spring term

Year 3 Good (some Outstanding)

Year 4 Good

Year 5 Satisfactory – close to target

Year 6 Outstanding

Key skill sessions were being held and revisions sessions of basics were held weekly. Pre-teaching sessions were held where necessary before lessons.

Support teachers were used regularly in the teaching of year 5 and it was noted that the standard of boys & girls were equal.

On a general matter the difficulty of placing some Year 5 children was discussed and that the staff had to be aware of parents reactions.

The response to the Year 5 children`s involvement in the Forest Walk had been very positive.

The Chair confirmed that the Governors were very impressed with the progress and thanked Mr. Davoile and Mrs. Thompson for their contribution.

6 OUTSTANDING GOVERNANCE at BJS **Feedback from Group Exercise in March** **Recommendations from Edison Learning** **Formulation of ground rules**

Discussion in connection with this agenda item were deferred until the next meeting.

7 HEADTEACHERS/L & S COMMITTEE REPORT – QUESTIONS

The report had previously been forwarded by e-mail to the Governors. It was self-explanatory and no questions arose.

8 STAFFING UPDATE – RESIGNATIONS AND APPOINTMENTS

Resignations

Mr. P Bird and Mrs. E Rae had both resigned and would be leaving at the end of the academic year

Appointments

Bethany Gale, who was an ex pupil will be joining the staff in September.

9 PERFORMANCE RELATED PAY

The proposals were outlined to the Governors.
The fundamental change was that it was proposed to relate salary to

performance rather than length of service.

Warwickshire County Council had prepared two proposals for the new policy that needed to be approved by the Head Teacher and then the teaching Staff.

The alternatives were discussed but was agreed that it was probably easier to remain with the standard policy.

The Governors recommended that the WCC Standard Policy should be adopted and that it would be confirmed at the next meeting giving everyone further time to read and consider the proposals.

10 FINANCIAL STANDING COMMITTEE REPORT - QUESTIONS

A further meeting will take place on 16th July 2013

11 ACADEMY STANDING COMMITTEE REPORT

Mrs. Harper had prepared a report detailing the conclusions from the last meeting which is shown below and the contents of which were discussed.

Academy Working Committee Meeting, June 2013

The working committee began to assess the pros and cons for the possible conversion of BJS to Academy status under the DBE Multi Academy Trust sponsorship

Pros

1. Freedom from curriculum constraints with opportunities to be innovative and radical so that the education children receive can be tailor made to suit their needs within this community.

2. Financial freedom to manage own budget.

At present we do not always get the best deal from the LA or value for money.

3. Governing body will have freedom to appoint trustees with skills to support Academy status

4. Easier to promote and initiate links with feeder and other schools

Cons

1. Academy status removes the safety net provided by the LA but BJS would have the sponsorship and support of the DBE

2. Managing the change in the initial stages

Action

1 The LA should be informed that BJS was considering Academy status

2 The DBE be approached about legal cost implications of conversion under their sponsorship.

The process of conversion will need a business and project manager with the skills and time not currently available among current staff. The conversion must not detract from the on-going work towards good and outstanding within the classroom.

Governors felt that an addition `Con` was that the change to Academy Status would involve them in considerably more work.

It was felt that the change to Academy status was possibly not as urgent as first thought.

The school would have control over the curriculum whether the status was changed or not.

It was agreed that the Head Teacher of a local school with Academy Status should be approached to discuss what difference the status had made to the school.

BUSINESS AND PECUNIARY INTERESTS

The Clerk confirmed that the Record of the Governor`s Pecuniary Interest was up to date.

13 CHAIRMAN`S CORRESPONDENCE

A letter had been received from Sir Michael Wilshaw of OFSTED.

A letter had been received from NUT and NASUWT unions outlining their view of pay policy following the change to Performance Related Pay.

14 ANY OTHER BUSINESS

There was no other business

The chair thanked all the Governors for their continual support.

15 DATE OF MEETINGS FOR NEXT ACADEMIC YEAR

The Full Governing Body will meet on the following dates at 6.30pm

Tuesday 10th September 2013

Wednesday 11th December 2013

Tuesday 11th March 2014

Wednesday 18th June 2014

Chairman:

Date: