

Bilton Church of England Junior School

Policy for: Admissions

Reviewed by: A. Norton

Date of original formation: September 2012

Ratified by the Governing Body on: December 2012



Table of review and modifications

Date reviewed	Page number of changes	Summary of changes made
September 2013		
September 2014		
February 2016	2	7.Children living outside the priority area who have a brother or sister at the partner infant school at the time of admission.
May 2017	N/A	No changes
June 2018	Page 1 & 2	Added introduction and dealine section
September 2019	Headers	Badge change

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Introduction

Parents who wish their children to be admitted to the school, should complete the common application form either in hard copy format or “on line” at www.warwickshire.gov.uk/admissions. This is available from infant schools or from Admissions department at Warwickshire LA. (01926 410410). The form should be completed and returned to Warwickshire LA Admissions according to the timetable published in the Eastern area booklet. Offers of places will be made by the Local authority on the schools behalf according to the timetable issued in the Eastern area Admissions booklet.

Every year the governing body will review and publish information concerning the school’s admission policy. This will confirm the maximum number of children to be admitted to the school as a whole, the Published Admissions Number (PAN) which is currently 105 and explain how places will be allocated. In accordance with government legislation, the governing body consults with the Diocesan Board of Education, the Local Authority, other local schools and relevant parents in respect of its admissions arrangements.

Deadline for application

Applications for Year three entry for the academic year starting September 2018 need to be formally registered with the Local Authority by the date stated on the Admissions forms, for consideration by the Governors of Bilton C of E Junior School.

Bilton C of E Junior school cannot guarantee places for children when there are no places available as a result of late applications for the normal year of entry or any application that relates to a different year group.

A decision on the admission of new entrants will be made during the spring term before the child's admission. The parents or guardians will receive written notification of the outcome from the Local Authority.

Applications from families moving into the area will be considered as on time if they are accompanied by proof of address by the date issued on the Warwickshire Eastern area Admission website section.

Late applications, i.e. those received after the deadline for the normal admissions round will not be considered until after all of those which were received on time have been processed.

Criteria

The Governors will admit pupils to the school on the basis of the Local Education Authority criteria, which are:

- Up to the standard number of the school, currently at 105 per year group.
- The eight categories that the Authority use when defining the priority for admission:
 1. Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
 2. Children living in the priority area who have a brother or sister at the school at the time of admission.
 3. Children living in the priority area who have a brother or sister at the partner infant school at the time of admission.
 4. Other children living in the priority area.
 5. Children from outside the priority area who have a brother or sister at the school at the time of admission.
 6. Children from outside the priority area who attended the partner infant school immediately prior to transfer

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7. Children living outside the priority area who have a brother or sister at the partner infant school at the time of admission.
8. Other children from outside the priority area.

Where admission to the school is not possible because a year group is full, the parents will be advised to contact the Admissions Service of the Local Education Authority.

TRANSFER FROM INFANT SCHOOL

We have very close links with our Infant partners to ensure that each child makes good educational progress on transfer to junior school. Infant children are invited to Bilton C of E Juniors during the Summer Term. Year 3 teachers visit the Infant schools to meet their new pupils. Meetings are also arranged between Year 2 and 3 teachers to exchange information to ensure a smooth transfer for each child. We have particularly close links with Bilton Infant and Bawnmore Infant Schools. The Headteachers of the schools meet regularly to ensure continuity for pupils. Joint training days for staff and governors are arranged to share expertise and learn new skills.

TRANSFER TO SECONDARY SCHOOL

We aim to provide each child with the self-esteem, confidence and skills to enjoy and contribute to his/her secondary education. Close links are maintained with local secondary schools including visits and shared curriculum initiatives to promote a smooth transfer for every child. In Year 6 the children have a class teacher but are also taught by all the members of the Year 6 teaching team in preparation for life at secondary school.