



Our charter

Our Mission

To work closely with the head teacher and other staff members at Bilton C of E Junior school to engage in fund raising activities to support the provision of facilities, resources and equipment which support the school to develop the children in their care.

BJS PTA is responsible for

1. Helping to raise funds for the school, but not by means of permanent trading.
2. Supporting the head teacher and the BJS staff in preparing and providing fund raising activities
3. The head teacher is responsible for the final approval for the PTA to continue with any fundraising activities.
4. Discussing and agreeing spending priorities with the school team.
5. Obtaining and paying for goods and services as are necessary for carrying out the work of the charity.
6. Acquiring or hiring property and resources of any kind needed to run and manage fund raising activities.
7. Depositing and managing funds in a lawful manner.
8. Working with all parents and carers of the school to ensure there is support for the elected committee and school team in the delivery of fundraising activities.
9. Maintaining a positive respectful and encouraging manner at all times, in order to maintain the confidence and respect of the general public and all those with whom the PTA work.

Meetings

1. AGM meetings will be held at the beginning of each academic year, where a committee is elected to run the PTA - usually consisting of a chair, a vice-chair, a treasurer, a secretary.
2. PTA meetings will be held once a term, as a minimum, to organise and plan individual events.
3. All items to be considered at the meetings must be presented to the headteacher prior to the meeting for review before becoming an agenda item.
4. During the meetings the PTA will discuss plans and proposals in a structured manner.

The PTA is not responsible for:

1. Reviewing or monitoring school policies.
2. Reviewing or planning the school strategic direction or development of the school.
3. Managing the vision or ethos of the school.
4. Overseeing the general financial performance of the school.
5. Managing school specific decisions regarding pupil well being and support.